

The Now Lifestyle **MUST DO CHECKLIST** for Business Success

Print this checklist off and then place a check or an "X" next to each task as you complete each action if you want to get up and running with the Now Lifestyle. This is a generic list without going into detail as far as what each section entails or how to use that section...Not to worry though because in each section we have training videos to show you exactly how to carry out a certain task. For example, creating a follow up email or joining the Facebook group (We are continually updating the member area for ease of use so this might look slightly different depending on when you downloaded it)

MY BUSINESS

My Business: See commissions earned/paid/leaderboards/downline and team stats. Remember this again like every other page/tab/button in the members area has a training video so be sure to watch that video for more in-depth instructions of how to use and benefit from this part of the members area.

- START HERE FIRST
- DIGITAL PRODUCTS
- RESELLER CENTER
- COMMUNITY
- MY BUSINESS
- Commissions Overview
- My Commissions
- My Payout History
- Leaderboards
- My Downline
- My Members Stats
- NOW ACADEMY

Welcome, Demo JV
WATCH TRAINING VIDEO

Affiliate Program Summary for 2020

Yearly View

	2020	Accumulated
Hits Amount:	54	54
Unique Hits:	0	0
Sales Generated:	0	0
Clicks per Sale (CPS):	n/a	n/a
Commissions Earned:	\$0.00	\$0.00
Potential Commissions:	\$0.00	\$0.00
Paid so far:	\$0.00	\$0.00

Stats for 2020

Date	CLICKS		COMMISSIONS		
	Hits	Unique Hits	Sales	Earned	Potential
January 2020	0	0	0	\$0.00	\$0.00
February 2020	0	0	0	\$0.00	\$0.00

Commissions Overview: See what you have made in the current year and past months



___ **My Commissions:** See your weekly, monthly, Yearly or Custom (date range) commissions and also the compensation plan. If you are a United States Resident be sure to fill out the W9 form and email into w9@gvocorp.com in order to get paid

TODAY	YESTERDAY	LAST 7 DAYS	LAST 30 DAYS	LAST 365 DAYS	ALL TIME
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

___ **My Payout History:** See month by month details of income earned/paid. NOTE: Be sure to click the button (as shown below) if you want to get paid on the next cycle you are eligible for and be sure to read the details on payments and fees on this page as well.

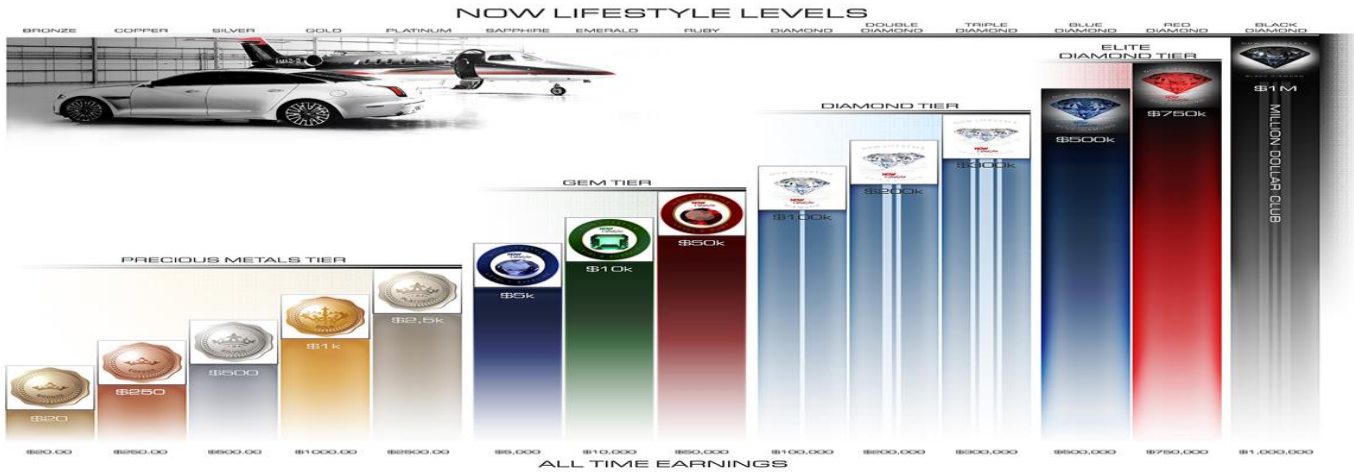
ACCOUNT BALANCE: \$0.00

Please check the box if you would like to get paid on the next commission run.

Update

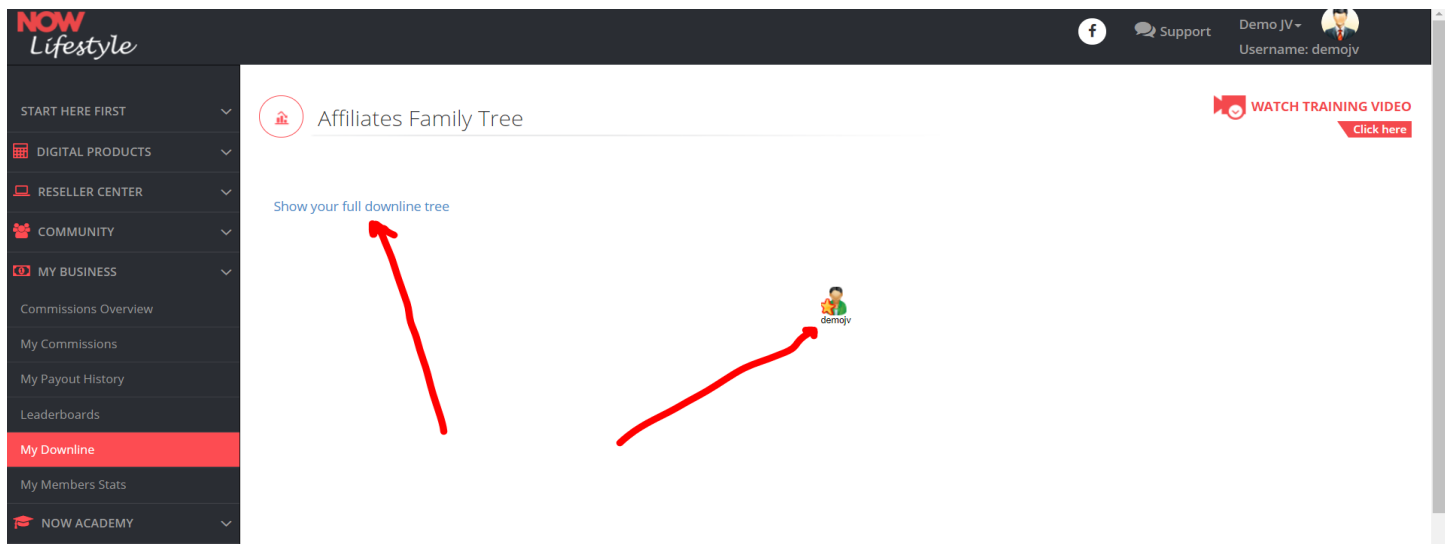


___ **Leaderboards:** See who is rocking it and Ranking Up in Now Lifestyle and set your own goals to become a BLACK DIAMOND!

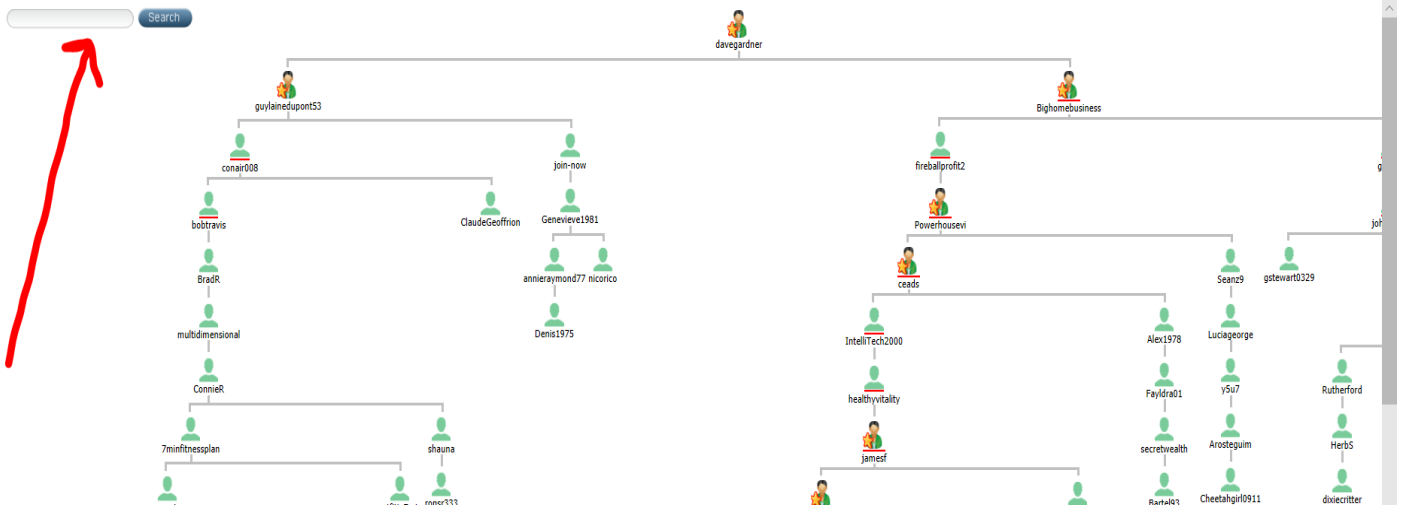


___ **My Downline:** See your position on TOP as well as any growth and members who are below you in your TWO legs. This page only shows your GREEN ICON and up to 4 levels deep. When you have a growing team or a power leg with spillover from above or lots of action below you will have to click the “Show your full downline tree” link to see more.

A new window will open and will show up to 30 more levels deep...You can scroll down to the bottom to click the last member and it will then open up the next 30 levels below that (or right click on a members icon and “open in a new tab” and they will become the top person with 29 more levels below them)



If you know a member's username and want to find them in the matrix faster you can enter it in the search box after you have clicked the "Show your full downline tree" link. Icons with a RED UNDERLINE are those you personally sponsored. If there is no underline then someone else sponsored that member and placed them below you in the matrix.



When you first join and have not created any personal referrals yet and scroll down below your green icon you will only see details about the Holding Tank.

When you have NO members who have just joined it looks like this:

Your Holding Tank

You do not have affiliates in members downline tank.

When you have just sponsored someone who became an active paying reseller with Now Lifestyle it will instead look like this: Use these details to contact your new active members as best you can through email and phone/text if those are available in the Holding Tank details.

Your Holding Tank

Username	Name	Email	Phone	Country	State
Powerhousevi	<input type="text"/>	<input type="text"/>	<input type="text"/>		



If you keep scrolling down in the **My Downline** section you will eventually start to see these additional sections appear as your teams grow and certain members join at various levels from Free trial to active Paid status

___ **Downline Stats:** Show how many active members you have in your left/right legs to help your overall planning to meet the 2/4 or 4/2 cycling ratio needed for the binary matrix bonus commissions that are paid out monthly.

Remember you need to have personally sponsored AT LEAST ONE active paying member/reseller in BOTH legs in order to start qualifying for this part of the compensation plan

Downline Stats

Level	Paid Affiliate(L/R)	Free Affiliate(L/R)	Suspended Affiliate(L/R)	Total(L/R)
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___ **Your original sponsor:** This is the person who you joined under and is your coach. They earn a 50% commission off the level you are at and also earns a 25% matching check bonus on the amount of commissions you earn (this would be the case for those you sponsor as well) so do not be afraid to reach out and connect with them assuming their details are present.

The person may also be helping to place spillover in ONE of your legs in the matrix which can be considered a nice bonus but is never considered an expected item or guarantee.

Your original sponsor

Username	Name	Email	Phone	Country	State
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___ **Your direct referral list:** These are people who you personally sponsored and used your affiliate link to join (or opt in and upgraded later on to become a reseller). You will earn a 50% commission on their membership level and also a 25% matching check bonus on any commissions they earn month after month as long as **you** remain an active reseller.

Your direct referral list

Username	Name	Email	Phone	Country	State
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___ **Your Promotions:** This shows some of the tracking related to member sales

Your Promotions (testing mode)

Username	Signup Date	Promotion Link
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___ **Free Affiliates:** These are members who opted into a Now Lifestyle capture page/funnel and created a username and Trial account and are NOT paying members. You do not earn any commissions off of them until they upgrade and they also do NOT appear in the matrix.

NOTE: Trial accounts have very limited access to the Digital Products suite though NO access to the Reseller Center or My Business sections of the platform.

Free Affiliates

Username	Name	Email	Phone	Country
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___ **Pending Affiliates:** These are members who opted into a Now Lifestyle form and created a Username but on the payment processing page either

- A) abandoned the cart/closed the window or tab
- B) Tried to pay but had a payment issue with their card (ex. Declined)
- C) Came from a country not accepted by merchant accounts to process payments and thus it was not completed.

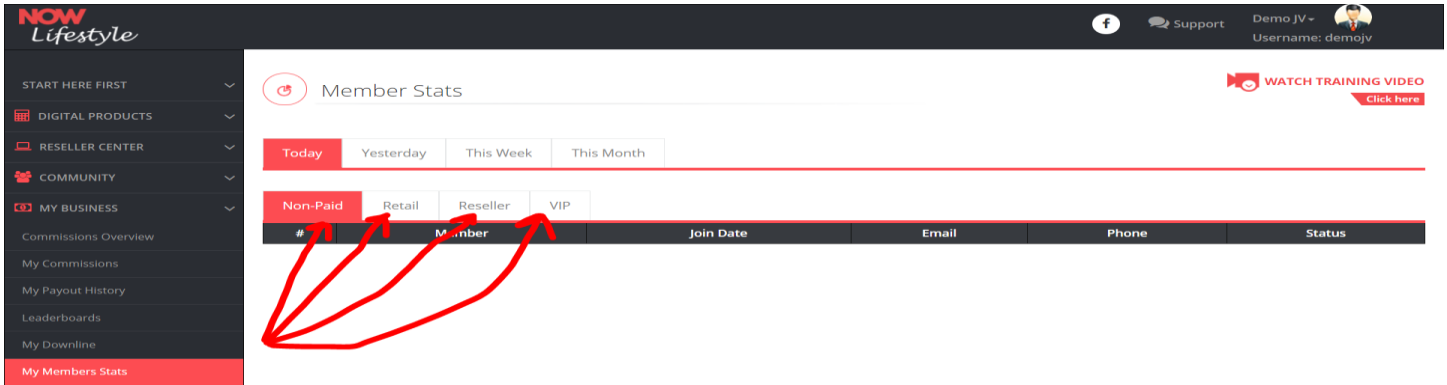
You should reach out to these people to connect with them and see how you can help them or remind them they can log in and try to complete the process again assuming you have contact details present (and that they should also reach out to support for further assistance if needed)

Pending Affiliates

Username	Name	Email	Phone	Country	State
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My Member Stats: This is where you can see who joined your team through your own efforts today, yesterday, this week and this month as well as what level they came in at.



It is recommended to check your business section daily to keep in touch with your leads who may have upgraded from lead/free trial to a paid member so you can place them appropriately in the matrix. They will stay in your holding tank for 36 hours only. After which the system will automatically place them in the leg with the fewer number of active members.

Remember, no one should think they need to or can be able to learn this all in one day or week for that matter. Try to eliminate information overload and do a few tasks a day, then share what you have learned with your social media or other connections (and your LINKS!!!)

Being consistently consistent is what will help cause you to continue improving and growing your business. You get out of it what you put into it.

In addition to sharing on your own pages, be sure to share in the NLS FB group what you are learning and if you have a question or are stuck on some idea/concept, be sure to be as specific as you can so we can help.

Master Trainer Dave Gardner

